

Health and Safety Education Training



Type:	POLICY	Revision:	01
Owner:	BRL	Document Name:	HSPOL-024
Status:	Current – Nov 2014	Review Date:	August 1, 2018
Effective Date:	01 January 2015	Total Pages:	1

The following binder outlines the training undertaken to meet our legislative requirements under the OHSA and the WSIA, Regulation 1101 and our corporate requirements. To better understand what training is required on a yearly basis it is necessary to review what training has taken place and what current legislative requirements expect.

Bernard Rochefort Ltd. has determined that an increased focus on training is not only legally required but morally necessary to ensure that we meet, not only, our Health and Safety goals/objectives outlined through our continuous Improvement Plan but also to ensure that we practice the intent of our Health & Safety Policy to do everything reasonable to provide our workers with the skills and ability to do their job safely and to work in a safe and healthy environment.

The following pages will outline the following:

1. A review of the training elements our workers require. This list was compiled based on a review of the type of work performed by Bernard Rochefort Ltd. New equipment and any changes to equipment or processes are addressed under the Equipment Purchase/Process Change Policy and will require that any change that requires a new Safe Operating Procedure will be written and workers trained accordingly and that this training will be confirmed in this Binder by the Health and Safety Coordinator.
2. Training Objectives/Methods
3. Timetable for Completion
4. Evaluation
5. Records of Training
6. Position on Orientation for New Hires and Promotion or transfer
7. Final Year-end Review of training objectives.

The above reflects the formal training process for Bernard Rochefort Ltd. In addition to this formalized training approach, Bernard Rochefort Ltd. will conduct regular safety talks as an informal education/training process for our workers on a regular basis. We have further made arrangements through Safety Talks to address topics of interest or concern to our staff such as coping with Stress, Recognizing Signs of Heat Stress, etc.

Approval & Acknowledgement:

Health and Safety Education Training



A handwritten signature in blue ink is positioned on the left side of the page. The signature is somewhat abstract, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Rhéaume Rochefort

Feb 1st, 2018

Date:

-- END OF DOCUMENT